

**Nocona General Hospital  
Board of Directors Meeting  
May 18, 2021**

**Board Members Present:**

Charles May, President  
Ken Koontz, Vice-President  
Chris Keck, Secretary  
Paula Webb  
Ron Brown  
Kristal Ferguson  
Cris Lemon

**Absent:**

None

**Hospital Administration:**

Lance Meekins, CEO; Rebecca Hamilton, Admin. Assistant/HR

**Medical Staff:**

Len Dingler, MD (arrived at 1:24)

**Others Present:**

Brian Jackson, Jackson & Carter, PLLC

Meeting was called to order by President, Charles May at 12:34 PM.

**Approval of Previous Minutes**

Ron Brown made a motion to approve the minutes of the April 20, 2021 meeting and Chris Keck seconded. Motion passed unanimously.

**Community Input:** None

**Old Business:** None

**New Business:**

**Issue Certificate of Election to Newly-Elected Trustees**

**New Trustees Complete Statement of Officer**

**Conduct Oath of Office for Newly-Elected Trustees**

Newly-elected trustees Kristal Ferguson, Chris Keck, Ken Koontz, and Paula Webb completed all necessary documents and were sworn in by Rebecca Hamilton.

**Discussion and Possible Vote on Election of Officers**

Cris Lemon made a motion that all current officers remain the same: President Charles May, Vice-President Ken Koontz, Secretary Chris Keck. Kristal Ferguson seconded the motion, and is passed unanimously.

**Discussion and Possible Vote on April 2021 Financial Statements**

Lance presented the following financial information for the board's consideration:

For April the hospital finished with 34 admissions, 582 outpatient discharges, including 15 surgeries, 282 ER visits, 323 home health visits and 1467 clinic visits. Additionally, there were 12 observation admissions. This utilization resulted in gross revenue of just over \$2M, exceeding budget by about 18% for the month and 13% for the fiscal year. The average daily census was 3.3 patients with an average length of stay of 3.2 days.

For year over year comparison:

- Gross revenue is about 14.4% higher than last year, net revenue is up 31%, expenses are up 9%.
- The ADC is down 9.4% from last year.
- Admissions are down about 3%.
- The ALOS is down .3 days.
- Outpatient discharges are up 27%.
- ER visits are up 13%.
- Ambulance calls are similar.
- Obs admissions are down 17%.
- O/P surgeries are down 37%.
- FTEs are the same.

On the net revenue front the hospital benefited from QIPP payments from the payments for Year 4 March and the 2<sup>nd</sup> quarter of year 4. For the month the hospital recorded a \$427,000 benefit from QIPP. We are once again heavy on the allowances, mainly due to COVID accounts being paid and the high gross income produced from the ER, which has much lower payment rates as compared to charges.

Overall expenses were over budget by about 7% for the month. Supplies and expenses were still about 16% over budget, mostly in the pharmacy and COVID equipment rental expenses. Those rental expenses (monitors, bipaps, etc.) should, for the most part, be eliminated in May. Admin and general were over budget due to one-time down payments for the medical malpractice and general liability insurance renewals.

Ken Koontz made a motion to accept the financial report as presented, and Paula Webb seconded. Motion passed unanimously.

**Discussion and Possible Vote on Lot Sales:**

- |                         |                                 |
|-------------------------|---------------------------------|
| a) Lot 35, Oak Shores   | f) Lot 19, Oak Shores           |
| b) Lot 265, Oak Shores  | g) Lots 9 and 9-A, Oak Shores   |
| c) Lot 594, Oak Shores  | h) Lots 369 and 370, Oak Shores |
| d) Lot 18-A, Oak Shores | i) Lots 61 and 62, Oak Shores   |
| e) Lot 176, Oak Shores  | j) Lot 49, Oak Shores           |

Ron Brown made a motion to accept the bids on the named lots as presented, and Chris Keck seconded the motion. Motion passed unanimously.

**Discussion and Possible Vote on Capital Purchase: Roof**

Lance reminded the board of previous discussions concerning the need to replace the roof over part of the north end of the building, specifically, the 1994-95 expansion that includes the ER, clinic, conference room, pharmacy, etc. Unfortunately, a couple of the clinic exam rooms have now had to be closed due to damage to the ceiling and the cabinets. He stated that there are limited roofing companies available; the most reliable in the area being Lydick. It was recommended by the hospital's architects to address this project independent of any potential clinic renovation, as it would need to be completed prior to beginning that project and thus avoiding additional contractor fees.

Paula Webb made a motion to move forward with the replacement of the roof over part of the north end of the building as described. Chris Keck seconded the motion, and the motion passed unanimously.

**Convene to Closed Session for the Following Purposes:**

- a) Texas Government Code Section 551.071 – Consultation with Attorney
- b) Texas Health and Safety Code Section 161.032 – Presentation of Records and Proceedings of a Medical Committee or Medical Peer Review Committee

No Closed Session.

**Administrative Report**

Lance presented the following report to the Board:

### Hospital Reopening

The re-opening of the facilities has gone well. The Wellness Center is seeing about 30 visitors per day, and we have a few requests to extend the hours into the evening. We are working on that, but currently have a personnel issue that we are working through. The lobby is being used by family members, and thus far all visitors are adhering to our visitor policies.

### April Coronavirus Update

- Total of 2 positive results, down from 16 in March and 37 in February.
- Tested 133 total (61 were due to patients being admitted/OP surgery), 136 tested in March (59 due to patients being admitted/OP surgery), 194 tested in February.
- 0 COVID admissions, 0 observation. No admissions during month.
- Through first 10 days of May, had 1 positive test out of 22 tested, 1 admission.
- State currently is indicating that all staff will be recalled by May 15<sup>th</sup>.

### Budget

The fiscal year 2022 operating budget has been slow to develop. I will need to convene a meeting of the finance committee soon. I have met with each of the department directors to discuss any potential changes operationally that could affect the upcoming budget.

### Building Committee Report

The committee had a very productive meeting with our architect. We discussed a wide range of potential projects that David will attempt to incorporate into the next set up plans to be presented to the committee. Since we most likely will not have drawings ready to review, the committee members will be able to share their thoughts with the full board.

### Preliminary Tax Values

I have also included our 2021 preliminary tax values showing where the district's appraisals have increased from last year's certified numbers. There currently is an increase of about \$31 million, or about 7.%. Again, these are preliminary numbers and most likely will decrease once the appeals process is completed. The district's 2020 tax rate was \$0.18.

**Medical Staff Report:** Nothing to Report

**Other Business:** None

Meeting was adjourned at 1:46 PM.

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Charles May, President

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Chris Keck, Secretary