

**Nocona General Hospital  
Board of Directors Meeting  
April 19, 2022**

**Board Members Present:**

Charles May, President  
Chris Keck, Secretary  
Ken Koontz, Vice-President  
Paula Webb  
Kristal Ferguson  
Ron Brown

**Absent:**

Cris Lemon

**Hospital Administration:**

Lance Meekins, CEO; Rebecca Hamilton, Admin Asst./HR

**Medical Staff:**

Len Dingler, MD

**Others Present:**

Brian Jackson, Jackson & Carter, PLLC

Meeting was called to order by President, Charles May at 12:33 PM.

**Approval of Previous Minutes**

Ron Brown made a motion to approve the minutes of the March 15, 2022 meeting and Paula Webb seconded. Motion passed unanimously.

**Community Input:** None

**Old Business:** None

**New Business:**

**Department Update**

Corrie Holcomb, CNO, and Kim Monday, ACNO, presented the board with an update on the nursing department, including current staffing levels and implementation of the newly-stalled equipment.

**Convene to Closed Session for the Following Purposes:**

- a) **Texas Government Code Section 551.071 – Consultation with Attorney**
- b) **Texas Health and Safety Code Section 161.032 – Presentation of Records and Proceedings of a Medical Committee or Medical Peer Review Committee**

The board convened to Closed Session at 12:37 PM.

**Reconvene to Open Session for the Following Purposes:**

- c) **Texas Government Code Section 551.071 – Consultation with Attorney**
- d) **Texas Health and Safety Code Section 161.032 – Presentation of Records and Proceedings of a Medical Committee or Medical Peer Review Committee**

The board reconvened to Open Session at 1:05 PM

Ken Koontz made a motion to accept the QA Report and 2022 Quality Indicators as presented by the CNO and ACNO. Kristal Ferguson seconded the motion, and the motion carried unanimously.

### **Discussion and Possible Vote on March 2022 Financial Statements**

Lance presented the following financial report to the Board:

For March the hospital finished with 21 admissions; 658 outpatient discharges, including 15 surgeries; 297 ER visits; 68 ambulance calls; 440 home health visits; and 1739 clinic visits. Additionally, there were 14 observation admissions. This utilization resulted in gross revenue of \$2,306,435, exceeding budget by about 26%. The average daily census was 3.1 patients with an average length of stay of 4.6 days. These utilization numbers, combined with the expenses and allowances, resulted in a \$382,331 loss from operations.

For year over year comparison:

- Gross revenue is exceeding budget by about 23% this year and is up about 14% over last year. Net revenue is up only 1.4% (see below); expenses are about the same.
- The ADC is up slightly from last year.
- Admissions are up 9%.
- The ALOS is the same.
- Outpatient discharges are up 10%.
- ER visits are up 22%.
- Ambulance calls are up 13%.
- Obs admissions are down 5%.
- O/P surgeries are up 44%.
- Clinic visits are up 11%.
- FTEs are unchanged from this time last year.

As you will note, cash collections were up tremendously for the month as delinquent dictation was caught up during the month. The downside was the allowances for these older accounts receivable was not high enough, resulting in additional allowances being booked for the month at a much higher rate than what would be needed for the current month's gross revenue. In essence, the allowances had to be caught up. Additionally, the gross revenue generated for the month was skewed to the outpatient and emergency room side where the reimbursement as a percentage of charges is much lower. These two factors resulted in gross revenue being 26% over budget, with the net revenue coming in at 24% under budget.

Supplies and expenses came in well under budget for the month.

Paula Webb made a motion to accept the March 2022 Financial Report as presented, and Ken Koontz seconded. Motion carried unanimously.

### **Discussion and Possible Vote on the Addition/Credentialing of the Following RadPartners Physicians: Supratik Moulik, MD and Chadwick Barrs, MD**

Paula Webb made a motion to accept the credentials of the two named physicians. Ron Brown seconded, and the motion carried unanimously.

### **Discussion and Possible Vote on Extending Surgical Privileges to Shivum Agarwal, MD**

Paula Webb made a motion to extend surgical privileges to Shivum Agarwal, MD, and Chris Keck seconded. Motion carried unanimously.

### **Discussion and Possible Vote on Reclaim Construction Agreement**

Lance reminded the board that this contract had been briefly discussed at the last meeting. The company believes, after doing a site visit, that there is enough hail/wind damage to warrant an insurance claim. They basically take the place of our own people, filing the claim and working with the insurance company throughout the project. Additionally, insurance companies are prone to deny claims. Reclaim would handle any issues including up to the use of attorneys. In short, they will:

1. Replace the entire roof of the north building with a single-ply roof system similar to the south building and have it funded through an insurance claim. (They claim to already be in possession of all the roofing materials for the job - no delays due to supply shortages.)
2. Pursue replacement of several HVAC units through the claim.
3. Use the services of a public adjuster, whose fee is paid through the claim proceeds. Both contracts are included in your packet.
4. Provide what is essentially a turn-key service.

Also note that both contracts are contingent upon insurance approval and are voidable if there are no insurance proceeds. Any costs incurred by them will be considered the cost of doing business and will not be passed along to the hospital in any way.

Ken Koontz made a motion to move forward with the Contract for Public Insurance Adjusting and with the agreement with Reclaim Construction, pending their documentation and our approval of the types of roofing and other materials to be used. Kristal Ferguson seconded, and the motion carried unanimously.

### **Discussion and Possible Vote on Pocket Health Access Agreement**

Also discussed briefly at last month's meeting, this contract will enable us to discontinue the use of copying radiology images onto CDs for patients or sending the images via secure email. The difficulty of sending via email is the inability to verify the email to which the images are sent, especially in an ER environment. With the CDs, even though the software for accessing the images is loaded on the CD, there are times when physicians have difficulty seeing the images or even having a CD player on the computer. These problems usually lead to the patient having another test being ordered. Instead, the patient or physician will receive a secure login to access the images on any computer.

Paula Webb made a motion to approve the Pocket Health Access Agreement, and Ken Koontz seconded. Motion carried unanimously.

### **Discussion and Possible Vote on Employee Retention Payments**

Paula Webb made a motion to approve employee retention payments. Ron Brown seconded, and the motion carried unanimously.

### **Discussion and Possible Vote on Parking Lot Addition**

Since this item was tabled, the contractor has come back with a revised bid for the fire line, which lowered the overall bid by about \$30,000. We are in the process of having soil samples analyzed in order to determine if the rock base will be necessary. If these samples reveal that the base is not required, the bid will come down another \$30,000 or so leaving an overall bid of \$201,400, down from the original \$260,000. This would work out to about \$10.33/square foot, which is not great but not that bad either at this time.

Ken Koontz made a motion to accept the bid as presented and move forward with the fire line and parking lot addition. Chris Keck seconded the motion, and the motion carried unanimously.

**Administrative Report**

Lance presented the following report to the Board:

Coronavirus Update

- 73 Tests performed (152-February, 484-January, 309-December)
- 2 Positive, (32-February, 313-January, 74-December, 25-November)

April update thus far: No positives

**Medical Staff Report:** Nothing to Report

**Other Business:** None

Meeting was adjourned at 2:34 PM.

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Charles May, President

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Chris Keck, Secretary